

Benefield Parish Council

Contact: Tel: 07436271261
Email: Benefieldparishcouncilclerk@outlook.com
Web: www.benefieldparish.com



Dear Councillor,

You are hereby summoned to a meeting of Benefield Parish Council on
WEDNESDAY 10TH April 2024 to be held at Benefield Village Hall 10 Causin Way
Lower Benefield PE85AF
Meeting commences **18:30** and will complete the following business.

**This is a Public Meeting. All Residents and members
of the Public are invited to attend. The meeting will be recorded.**

Agenda - Full Parish Council Meeting

- 1.24 To note attendance and approve apologies for absence.
- 2.24 To receive and approve for signature the minutes of the meeting held on 26th February 2024.
- 3.24 To note any matters arising from the minutes not included on this agenda for report only.
- 4.24 Members declaration of interest in items on the agenda.
- 5.24 Public Participation Session
Members of the public should address their representations through the Chairman of the meeting.
*Please note. Presentations should be limited to 3 minutes per person.
- 6.24 Appointment of new Councillor following the retirement of Cllr Tarbuck
- 7.24 Parish Clerk report
 - i Training Report, Cllr training availability
 - ii Parish Clerk Contract of Employment
 - iii Standing Orders
 - iv Website
- 8.24 Financial
 - i To appoint internal Auditor
 - ii Bank Statement
 - iii Banking Procedures
 - iv Bills for Payment
 - v Purchase of equipment

- 9.24 Planning
No new Planning applications submitted
- 10.24 Police Liasion Report
- 11.24 Traffic Calming
- 12.24 Flood protection
- 13.24 Street lighting
- 14.24 Future agenda items/business for future meetings.
The nature of future agenda items can be discussed at this point .
- 15.24 Proposed date of Annual Parish Meeting & full Parish Council meeting
22.05.24

Peter Bullock

04.04.24