

# Benefield Parish Council



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**Date:** Wednesday 14th August 2024  
**Time:** Meeting commenced at 18:30  
**Venue:** Benefield Village Hall Causin Way Lower Benefield PE85AF

**THIS WAS A PUBLIC MEETING AND MEMBERS OF THE PUBLIC WERE INVITED**  
Meeting was recorded for a matter of record.

## Parish Council Meeting

- 51.24** To note attendance and approve apologies for absence.  
**In attendance:** Cllr Tarbuck (Chair) Cllr Faulkner (Vice Chair) Cllr Pridmore  
Cllr Shatford, Cllr Groom  
**Apologies received:**  
Cllr Bullimore, Cllr Cutmore.  
**Members of the Public:** 1+ Clerk to the Council +PLR
- 52.24** To receive and approve for signature the minutes of the meeting held on 3rd July 2024 - Signed
- 53.24** To note any matter arising from the minutes -For report only  
None
- 54.24** To receive members declarations of interest on today's agenda items  
Cllr Groom - Planning application
- 55.24** **Public Participation session. Members of the public are invited to address the Council.**  
Resident expressed her concerns on speeding and also hedges encroaching onto pathways. A full explanation given on traffic calming project and was asked if she would be interested in working with the council to achieve results. Also was given an update on hedges that were discussed later as an agenda item (60.24)
- 56.24** **Financial reporting & matters arising.**
- i Bank account update**  
Mandates returned. Awaiting confirmation from Nat West.
  - ii Present accounts for payment and approve payments to be made.**

Mowerman	£411.84	Approved
Clerk	£209.55	Approved
  - iii Financial reconciliation**

Bank statement & Spreadsheet presented showing reconciliation  
Current balance £ 14,563.54

**iv Budget review.**

After discussion it was agreed that Chair Clerk & Cllr Shatford meet to complete a budget review to reconcile budget v Actual. New spreadsheet to keep track on a monthly basis presented at future meetings.

**57.24 Planning.**

Proposal: Full Planning Permission. Remove garage and conservatory, construct 2.no two storey and 1no. single storey side extensions. Internal layout alterations. Location: Deene End Glapthorn Road Upper Benefield Peterborough PE8 5AL  
<https://publicaccess.east-northamptonshire.gov.uk/online-applications/NE/24/00742/FUL> No Objections-  
Process change. Planning applications to be circulated as received by email  
Comments circulated and actioned to Planning. 7day timescale

**58.24 Traffic calming report**

PLR Steve Lindley who is heading the project gave a full update along with location of posts needed to site the equipment. Project is well underway and in it's final phases prior to implementation. Steve received fulsome praise for his thoroughness and work on the project from all Cllrs.

**59.24 Parish Clerk. Monthly/Annual calendar of events.**

A work in progress to outline events and actions to be executed.

**60.24 Hedge cutting/path clearance/signage clean up.**

Progress made on getting hedges cut but still overlapping onto the paths. Various solutions discussed.  
Chair to re-contact Estate regarding scything out bottom of hedges to widen paths

**60.24 Parish Council Information leaflet**

Chair's work in progress. Information sheet for residents regarding the duties and responsibilities of the Parish Council. Newsletter roundly welcomed. Six monthly editions muted.

**61.24 Transition to .gov.uk**

Discussion. Conclusion was to revisit next year or if & when it becomes a legal requirement

**62.24 Incoming correspondence**

Email from Cllr/resident outlining the amount of litter on the main road between Upper & Lower.  
Litter pick to be organised twice annually . Nigel Cook to be asked to resume litter picking duties under contract after community litter pick.

**63.24 Future agenda items/business for future meetings.**

The nature of future agenda items can be discussed at this point .  
Hoarding outside of nursery.

**64.24 Approve date of next meeting.**

Tuesday 24th September.

**65.24 Meeting closed - Time recorded.**

1 hour 3/4 duration. Meeting closed at 20:15

**Peter Bullock**

**Clerk to Benefield Parish Council**