

# Benefield Parish Council



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## Annual Parish Council Meeting - Minutes

**Date:** Wednesday 7th May 2025  
**Time:** 18:30  
**Venue:** Benefield Village Hall Causin Way Lower Benefield PE85AF

**THIS WAS A PUBLIC MEETING AND MEMBERS OF THE PUBLIC WERE INVITED TO ATTEND**  
Meeting was recorded for a matter of record.

- 47.25 To note attendance and approve apologies for absence.**  
All Councillors in attendance.
- 48.25 Councillors to Sign Declaration of acceptance of office**  
Signed by all Councillors
- 49.25 To elect Parish Council Chairman & Vice Chairman.**  
Cllr Cutmore proposed Acting Chairman Faulkner, seconded by Cllr. Pridmore  
Cllr Waters & Bullimore proposed Cllr Cutmore as Vice Chair.  
Both posts confirmed unanimously.
- 50.25 To receive and approve for signature the minutes of the meeting  
26th March 2025.**  
Approved
- 51.25 To note any matter arising from the minutes -For report only.**  
None
- 52.25 To receive members declarations of interest on today's agenda items**  
Cllr Cutmore declared an interest regarding the planning application - 56 Glapthorn Road.
- 53.25 To elect representative for the 401st Bombardment Group Memorial Trust**  
Mrs Dorothy Pridmore re-elected
- 54.25 Public Participation session. Members of the public are invited to address  
the Council.**  
No representations.
- 55.25 Financial matters.**
- i Bank Statement balance £20525.50 includes payment to Kier below.
  - ii **Annual accounts**  
Completed, passed to internal auditor.
  - iii **Unity Bank**  
New application required
  - iv **VAT Return**  
Approved, waiting for payment

**iv Invoices received for payment**

NNC - Kier	£1,267.09
NCALC	£333.14
Clerk	£241.33
ico.	£52.00
Village Hall	£15.00
Total	£1,908.56

**56.24 Planning.**

- i Temporary static caravan for personal family use, expected term needed 18 months, after which it will be removed from site.  
56 Glapthorn Road Upper Benefield Peterborough PE8 5AL  
Ref. No: NE/25/00352/LDE | Validated: Tue 22 Apr 2025 | Status: Awaiting decision  
Siting of mobile home within curtilage for ancillary use. Open for comment icon  
6 Ash View Upper Benefield Peterborough PE8 5AX  
Ref. No: NE/25/00491/LDP | Validated: Thu 01 May 2025  
Protracted discussion. Protocol discussed for planning applications. Parish Clerk to await Councillors individual decisions. General consensus was to disapprove Ash view application, mixed reaction to Glapthorn Road.

**57.25 Traffic calming update/grant**

Grant secured. PLR to progress.

**58.25 Street lighting update**

Waiting for information to submit to National Grid, Ion and Npower.

**59.25 Telephone boxes**

No decision. Item for next agenda.

**60.25 Defibrillator. Presentation by Maxine Monk**

Maxine distributed a full report, along with a full explanation of grant avenues.  
Discussion followed, Councillors to digest and discuss at next meeting.

**61.25 Environmental - Daniel Groom.**

Not present. Carried over.

**62.25 Incoming correspondence**

Message from D.Moody stating that only the Chairman can request inclusion in weekly update for new Parish Clerk.

**63.25 Future agenda items/business for future meetings.**

**The nature of future agenda items can be discussed at this point .**

Enviromental, defibrillator, bus shelter, telephone boxes. Formal appoval of new Clerk.  
Website. Street lighting.

**64,25 Approve date of next meeting**

25th June 2025.

**65.25 Meeting close & note time meeting ends.**

Meeting closed at 20:20

Peter Bullock

Clerk to Benefield Parish Council

