

Benefield Parish Council



Contact: Tel: 07780 996958
Email: clerk@benefieldparishcouncil.gov.uk
Website: www.benefieldparish.com

Date: Wednesday 6th August

Time: 18:30

Venue: Benefield Village Hall Causin Way Lower Benefield PE8 5AF

Parish Council Meeting Minutes

- 83.25** **To note attendance and approve apologies for absence.**
Apologies were received from Cllr Cutmore and Cllr Bullimore. Cllr Fairhall (NNC) in attendance as an
- 84.25** **To receive and approve for signature the minutes of the meeting held on the 6th August 2025**
Complete
- 85.25** **To note any matter arising from the minutes - For report only**
None
- 86.25** **To receive members declarations of interest on today's agenda items**
None
- 87.25** **Public Participation session. Members of the public are invited to address the Council**
Individual representations should last no longer than 3 minutes.
All representations to be addressed through The Chairman.
- Gate on the footpath between Lower and Upper not closing properly. Cllr Wood to speak with landowner

88.25

Incoming communications. Report on incoming correspondence.

Parish Path Warden Scheme (NNC) - Mr Steve Lingley volunteered to be the warden.

Tree planting - Clerk to find out more the scheme but Cllrs support the idea in principle.

Green waste collection issues - Cllr Wood raised issues with recent collection. Bin collections to be monitored over the next month to see if any further issues. Cllr Fairhall to enquire about process to report with NNC.

89.25

Financial reporting & matters arising

i

Bank Statement - Current balance approx £20,896 (1/8/25)

ii

Payments to be approved

Parish clerk

£183.94

Mowerman

£432.43

Audit fee

£80.00

Parish clerk

£146.69

SWARCO (speed sign)

£5,637.00

£6,480.06

iii

Budget vs actuals

Clerk to look at insurance to make sure premium is correct in line with asset valuations and new speed sign infrastructure.

No electricity bill received due to Market Wide Half Hourly Settlement scheme set-up. Funding to be accrued.

Capital expenditure can be allocated to speed sign budget.

Election contingency not needed so reallocated to costs for speed sign.

Clerk to prepare forecast for next meeting.

Clerk to detail reserves position at next meeting.

iv

VAT return - quarterly and then six monthly if not required.

VAT return to be submitted ASAP. VAT to be reviewed quarterly for consideration of submission.

vi

Unity bank account costs - need to look at why we are moving it. What are the reasons for it.

Clerk confirmed the charge is £6 a month. Clerk to liaise with Cllr Cutmore on need to switch account.

90.25

Planning: Report and consider new planning submissions.

i

Replace wooden window and door frames with UPVC

46 Main Street Upper Benefield Peterborough PE8 5AN

Ref. No: NE/25/00722/FUL

Clerk to submit objection to the application as not in keeping with conservation area.

- 91.25 Traffic calming update/grant**
Mr Lingley presented an overview of the data recorded so far. Sign to be moved every two weeks.
Request for consideration of additional battery purchased to be tabled at the next meeting.
- 92.25 Police liaison representative update**
Police surgery date to be confirmed. Cllr Wood to consider whether pop up café may be able to host.
- 93.25 Street lighting update**
Certificate received. Outstanding queries being resolved with E.ON. Tariffs to be investigated by Clerk.
- 94.25 Bus shelter grant update**
Cllr Waters updated that the grant application had been successful subject to the provision of documentation required and £1116 would be required from the parish. Clerk to take over the liaison with Augean and draw up legal document for the estate to sign off as a disclaimer around liability.
- 95.25 Update on village environmental volunteers work**
Flower carpets had not taken this year due to weather. Proposed scheme to place flower troughs at the entrance to the villages. Costs to be looked into.
Litter pick to be arranged. Cllr Shatford asked Cllr Fairhall who held the statutory responsibility for litter picking.
- 96.25 Future project considerations**
Flower troughs at the entrance to villages
Signage for toad crossings
- 97.25 Future agenda items/business for future meetings**
Flower troughs project
- 98.25 Approve date of next meeting**
17th September
- 99.25 Meeting close & note time meeting ends.**
19:48

Emma Lingley-Clark
Clerk to Benefield Parish Council