

Benefield Parish Council

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Benefield Parish Council Meeting Minutes

Date: Wednesday 17th September

Time: 18:30

Venue: Benefield Village Hall Causin Way Lower Benefield PE8 5AF

- 100.25** **To note attendance and approve apologies for absence.**
Apologies received from Cllr Shatford and Cllr Bullimore.
- 101.25** **To receive and approve for signature the minutes of the meeting held on the 6th August 2025**
Complete
- 102.25** **To note any matter arising from the minutes - for report only**
None
- 103.25** **To receive members declarations of interest on today's agenda**
None declared
- 104.25** **Public Participation session. Members of the public are invited to address the Council**
Individual representations should last no longer than 3 minutes.
All representations to be addressed through The Chairman.
No requests from members of the public in attendance.
- 105.25** **Incoming communications**
Clerk to feedback that NNC will have more information regarding planning area in Lower Benefield.
- 106.25** **Financial reporting & matters arising**
- i** **Bank Statement**
Current balance is £14,715.32
- ii** **Payments approved**
Npower £471.43
Npower £218.85
Mowerman (1885) £432.43
Mowerman (1965) £432.43
Parish Clerk £111.76
- iii** **Budget vs actuals**
The Clerk circulated a summary of the spend to date against the adjusted budget for 2025/26.

- iv **Forecast**
The Clerk circulated a forecast of spend to 31st March 2026.
Adjustments required to Mowerman spend. Current forecast is showing a slight overspend against budget.
- v **VAT return**
To be submitted.
- vi **Bank account**
The decision was taken to open a Unity Bank account to ensure effective and transparent governance in relation to financial matters.

- 107.25 Planning: Report and consider new planning submissions.**
No new applications

- 108.25 Traffic calming update**
A proposal was put forward to purchase another battery for the speed sign. This was supported by all Cllrs in attendance.
A proposal was put forward for consideration of another post for the speed sign near the parish notice board in Upper Benefield.
Cllrs will look into options of upgrading the notice board posts to allow the speed sign to be fitted.

- 109.25 Police liaison representative update**
No updates.

- 110.25 Bus shelter grant update**
The Clerk is working to secure the required information by the 22nd October that will allow the grant to be drawn down.

- 111.25 Environmental improvements**
 - i **Litter picking**
A litter pick is planned for the 28th September.
 - ii **Flower beds**
Cllr Fairhall has provided information on the Members Fund to apply for funding for the troughs. The Clerk will complete this.

- 112.25 Future agenda items/business for future meetings.**
Toad crossing sign

- 113.25 Approve date of next meeting**
29th October, 6:30pm

- 114.25 Meeting close & note time meeting ends.**
19:32

Emma Lingley-Clark
Clerk to Benefield Parish Council