

Benefield Parish Council



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Parish Council Meeting Minutes

Date: Wednesday 15th April 2026

Time: 18:30

Venue: Benefield Cricket Club

- 26-27/001 To note attendance and approve apologies for absence.**
Present: Cllr Faulkner (Chair), Cllr Cutmore, Cllr Bullimore, Cllr Waters
Cllr Pridmore, Cllr Wood
Apologies: Cllr Shatford
Also present: Emma Lingley-Clark (Clerk); Steve Lingley (PLR)
- 26-27/002 To receive and approve for signature the minutes of the meeting held on the 4th March 2026**
Approved
- 26-27/003 To note any matter arising from the minutes - for report only**
None
- 26-27/004 To receive members declarations of interest on today's agenda items**
None
- 26-27/005 Public Participation session. Members of the public are invited to address the Council**
No members of the public in attendance.
- 26-27/006 Incoming communications**
None
- 26-27/007 Financial reporting & matters arising**
- i **Bank balance**
- | | |
|-------------------------|-----------|
| NatWest current balance | £9,678.25 |
| Unity current balance | £116.32 |
- Funds to be transferred from NatWest to Unity account and NatWest closed.
The Clerk updated the Council that she had been in touch with NNC to update the bank details

ii	Payments to be approved	
	Parish Clerk (salary)	£69.85
	Mowerman (grass cutting)	£454.08
	Dan Groom (bus shelter)	£300.01
	Plaque (payable to Cllr Pridmore)	£60.00
	ICO (GDPR regs)	£52.00
	WordPress (website)	£62.40
	EON (street lighting)	£249.60
	North Northants election fee 2025	£25.00
iii	Payment by Direct Debit (for noting)	
	Valda (DD) electricity	£101.46
	Valda (DD) electricity	£0.49
	Unity bank fee	£7.00
iv	Annual Review of Regular Payments and Direct Debits	
	Approved	
v	2026/27 spend to date	
	To be updated at the next meeting	
vi	Accounts and Audit 2025/26	
	Cllrs voted unanimously to appoint Keith Grace as auditor.	
	The Clerk to contact the auditor to agree the timeline for the audit.	
vii	Financial regulations	
	Cllr Faulkner to send amendments to the Clerk for consideration	
viii	Clerk PAYE	
	The Clerk to arrange registration with HMRC	
vix	Insurance renewal	
	The Clerk to look at alternatives for the insurance quote for next year to ensure value for money	
	The Clerk to ensure that the asset register is up to date.	

26-27/008 Planning Applications

No new applications

26-27/009 Update from North Northamptonshire Council clerk meeting

None

26-27/010 Traffic calming update

- i** Update on current vehicle activated speed sign
Post has been fitted to the parish noticeboard and data to be downloaded.
No change in the data collated at other sites with an average speed of 27/28 MPH
- ii** Application for 2nd speed sign
Steve Lingley (PLR) updated the Council that the forms had been submitted and we should be in receipt of funds shortly.
He also reported that there was no further information on training for community speedwatch schemes but that he would look into this and confirm the requirements

26-27/011 Police liaison representative update

No update

26-27/012 Road closure for resurfacing

Cllr Faulkner circulated a notice that had been put through doors in Upper Benefield (not Lower Benefield)

It was still not clear exactly when the road would be closed as the yellow sign and paper notice conflicted
The Clerk had received no information from Stagecoach on bus routes.

26-27/013 Environmental improvements

i Litter picking

The Clerk to contact the local litter pick coordinator to see if a litter pick can be arranged for when the road is closed

ii Footpath between Lower and Upper

Steve Lingley (parish footpath warden) had contacted Fix My Street about the footway

They have confirmed that the surface is suitable and safe for a public right of way

Cllrs to contact relevant landowners to arrange for path to be cleared.

26-27/014 Future agenda items/business for future meetings.

Standing Orders Review - 27th May 2026 (AGM)

Annual Parish Meeting - 27th May (prior to AGM)

26-27/015 Date of the next meeting

27th May (AGM) and Parish Council

Meeting time end:

19:29

Emma Lingley-Clark

Clerk to Benefield Parish Council