

# Benefield Parish Council

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**Date: Wednesday 15th July 2026**

**Time: 19:00**

**Venue: Benefield Village Hall**

## Parish Council Meeting Minutes

- 26-27/038 To note attendance and approve apologies for absence.**  
Present: Cllr Faulkner (Chair), Cllr Wood, Cllr Waters, Cllr Pridmore  
Also present: Emma Lingley-Clark (Clerk), 2 members of the public  
Apologies: Cllr Shatford, Cllr Cutmore
- 26-27/039 To receive and approve for signature the minutes of the meeting held on the 3rd June 2026**  
Approved
- 26-27/040 To note any matter arising from the minutes - for report only**  
None
- 26-27/041 To receive members declarations of interest on today's agenda items**  
None
- 26-27/042 Public Participation session.**  
No comments from members of the public
- 26-27/043 Incoming communications**  
The Council considered correspondence regarding the condition of the Lower Benefield telephone box and an offer to provide a quotation for restoration works. Clerk to establish implications of taking ownership before following up on restoration.  
The Chair noted a query from a resident on the upkeep of the bus shelter. Cllrs agreed that as a parish council asset they would ensure it remained in good repair.
- 26-27/044 Financial reporting & matters arising**
- |     |                                      |           |
|-----|--------------------------------------|-----------|
| i   | <b>Bank balances noted</b>           | £0.00     |
|     | NatWest current balance              | £4,652.72 |
|     | Unity current balance                | £9,478.87 |
|     | Unity savings balance                |           |
| ii  | <b>Payments approved</b>             |           |
|     | Parish Clerk (expenses)              | £17.34    |
|     | Parish Clerk salary (apr-jun)        | £558.80   |
|     | <b>Payment by Direct Debit noted</b> |           |
| iii | Valda (DD) electricity               | £80.99    |

|                  |                                                                                                                                                                                                                                                    |        |
|------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
|                  | Valda (DD) electricity                                                                                                                                                                                                                             | £73.33 |
|                  | Unity Service Charge                                                                                                                                                                                                                               | £7.00  |
|                  | Unity Service Charge                                                                                                                                                                                                                               | £7.00  |
| <b>iv</b>        | 2026/27 spend to date                                                                                                                                                                                                                              |        |
|                  | The Clerk is finalising setup of HMRC employment account.                                                                                                                                                                                          |        |
|                  | Rebate for grass cutting 2025/6 also being processed                                                                                                                                                                                               |        |
| <b>v</b>         | Insurance renewal refund                                                                                                                                                                                                                           |        |
|                  | Refund due of £79.65                                                                                                                                                                                                                               |        |
| <b>26-27/045</b> | <b>Review of standing orders</b>                                                                                                                                                                                                                   |        |
|                  | Updated model provided by NCALC adopted for standing orders.                                                                                                                                                                                       |        |
| <b>26-27/046</b> | <b>Planning Applications</b>                                                                                                                                                                                                                       |        |
|                  | No new applications                                                                                                                                                                                                                                |        |
| <b>26-27/047</b> | <b>Residents concerns about use of land in Lower Benefield</b>                                                                                                                                                                                     |        |
|                  | Cllrs discussed concerns raised by residents about use of the land in the parish, particularly whether it was within the permitted land use terms. Cllr Faulkner to approach landowners to understand their plans before approaching NNC planning. |        |
| <b>26-27/048</b> | <b>Traffic calming update</b>                                                                                                                                                                                                                      |        |
|                  | Data shows that speed levels remain within the permitted levels.                                                                                                                                                                                   |        |
|                  | The community speedwatch device has been ordered and recruitment for volunteers would take place shortly.                                                                                                                                          |        |
| <b>26-27/049</b> | <b>Police liaison representative update</b>                                                                                                                                                                                                        |        |
|                  | Notification had been received of a burglary in the village but no further details were known                                                                                                                                                      |        |
| <b>26-27/050</b> | <b>Environmental improvements</b>                                                                                                                                                                                                                  |        |
|                  | Flytipping on the A427 had been reported                                                                                                                                                                                                           |        |
|                  | Cllrs discussed the condition of footways and adjacent hedges.                                                                                                                                                                                     |        |
|                  | The Clerk had received no further updates on the resurfacing works in the village.                                                                                                                                                                 |        |
| <b>26-27/051</b> | <b>Parish Council Vacancy</b>                                                                                                                                                                                                                      |        |
|                  | The statutory notice period was in place but once this had expired but once this was complete a cllr could be co-opted.                                                                                                                            |        |
| <b>26-27/052</b> | <b>Future agenda items/business for future meetings.</b>                                                                                                                                                                                           |        |
|                  | Update on the land use in Lower Benefield                                                                                                                                                                                                          |        |
| <b>26/27/053</b> | <b>Date of next meeting</b>                                                                                                                                                                                                                        |        |
|                  | Wednesday 26th August 6:30pm                                                                                                                                                                                                                       |        |
|                  | Benefield Village Hall                                                                                                                                                                                                                             |        |
|                  | <b>Meeting closed 7:45pm</b>                                                                                                                                                                                                                       |        |

**Emma Lingley-Clark - Clerk to Benefield Parish Council**